

Spotswood Volunteer Fire Department
Cadet Membership Application

Date: _____, 20____

Name: _____
 First Initial Last

Address: _____ Municipality: _____

Birthdate: ___/___/___ Birthplace: _____ SS#: _____

Present Residence: _____ For: _____ Years

Regular Occupation: _____

Have you ever been a member of another fire department? Yes No If so when? _____

Where: _____

Signature of Applicant

STATE OF NEW JERSEY COUNTY OF MIDDLESEX:

_____ being duly sworn doth depose and says that the above
statements are true to the best of his/her knowledge and belief sworn to before me this _____ day
of _____ 20____.

Signature of Notary Public

MUNICIPAL APPROVAL

We hereby certify that this applicant was admitted to active membership in the department, and has been
approved by the governing body of Spotswood on the _____ day of _____
20____.

Signature of Municipal Clerk

Signature of Chief – Fire Department

Physical Test Record

TO BE FILLED OUT BY A LICENSED PHYSICIAN IN THE STATE OF N.J. AND RETURNED TO THE INVESTIGATING COMMITTEE OF THE SPOTSWOOD FIRE DEPARTMENT. ALL SECTIONS OF THE PHYSICAL MUST BE PROPERLY FILLED OUT OR THE APPLICATION WILL BE RETURNED.

Name: _____
(PLEASE PRINT) First Initial Last

Age: _____ Height: _____ Ft. _____ In. Weight: _____ lbs.

Eyesight: Left - _____ Right - _____ Hearing: _____

Blood Pressure: _____

Has applicant any apparent disabilities in:

Heart: _____ Lungs: _____

Joints: _____ Veins: _____

Feet and Legs: _____ Hands and Arms: _____

Spine: _____ Hernia: _____

Has applicant ever suffered from injury? Yes No If so when? _____

Describe: _____

REMARKS: _____

I HEREBY CERTIFY AS A PRACTICING PHYSICIAN IN THE STATE OF NEW JERSEY THE APPLICANT IS FREE FROM ANY ACUTE OR CHRONIC DISEASE AND HAS NO PHYSICAL DEFECTS.

Rejection based on following: _____

Date Examined: _____ Examined at: _____

Address of Office

Signature of Physician

Application for Spotswood Fire Department

Name: _____ Age: _____ Marital Status: _____

Address: _____ How Long: _____ Phone Number: _____

Past Residence: _____

Three Local References: (Name, Address, Phone Number)

Three References: (Non-Relative, Non-Member) (Name, Address, Phone Number)

Present Employer (Name, Address, Phone Number, Supervisor)

Past Employer (Name, Address, Phone Number, Supervisor)

To What Other Organizations Do You Presently Belong: _____

Why Do You Want to Belong to the Spotswood Volunteer Fire Department? _____

Applicant Signature: _____ Date: _____

NOTE: This application is to be accompanied by a \$10.00 application fee, which is returned if you are not accepted to serve the Spotswood Volunteer Fire Department.

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FIRE DEPARTMENT USE ONLY

Investigated by: _____ Date: _____

Approved: YES NO

**Parent's Consent to Obtaining and Retaining
Fingerprint Record Files On
Junior Members of the Spotswood Volunteer Fire Department**

We, the undersigned, being the parents and legal guardians of _____, who is now, or has applied to become a Junior Member of the Spotswood Volunteer Fire Department (referred to as Cadet), a municipal department of the Borough of Spotswood, Inc., do hereby consent to having the fingerprints of our son/daughter (cross out inapplicable word) taken for the purpose of identification and/or investigation.

We understand that these fingerprint records will be produced for and used exclusively by the Spotswood Volunteer Fire Department, although the actual fingerprinting will be conducted by a member of the Spotswood Police Department.

We specifically authorize the Spotswood Volunteer Fire Department and its agents to obtain and retain on file said fingerprint records, for all purposes which the Spotswood Volunteer Fire Department may desire to utilize said fingerprint records.

We do further authorize the Spotswood Police Department to generate such fingerprint records for the exclusive use of the Spotswood Volunteer Fire Department.

Parent/Guardian

Parent/Guardian

Dated: _____

Notary Public of the
State of New Jersey



SPOTSWOOD VOL. FIRE DEPT.
495 MAIN STREET
SPOTSWOOD, N.J. 08884-0104
 TELEPHONE – (732) 251-3460 * FAX – (732) 251-3433
 www.spotswoodfire.com



Spotswood Volunteer Fire Department
Rules and Guidelines for Junior Membership
Parent/Guardian Acknowledgement Form

We, the undersigned, being the parents and legal guardians of _____, who is now, or has applied to become a Junior Member of the Spotswood Volunteer Fire Department, a municipal department of the Borough of Spotswood, Inc., do hereby acknowledge reading and understanding the rules and guidelines of Junior Membership of the Spotswood Volunteer Fire Department.

We understand that we are ultimately responsible for allowing our child to respond to fire alarms or attend fire department functions. We furthermore understand that any problems arising in academic performance or problems with behavior should be reported to the chief or other line officer.

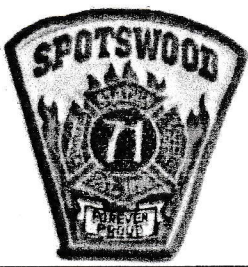
We also acknowledge that our child will obey these rules and guidelines to the best of their ability, and that any violation of these rules and guidelines could lead to possible suspension or dismissal from the department.

 Parent/Guardian

 Junior Member Applicant

Dated: _____

 Chief



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Rules and Guidelines for Junior Membership in
The Spotswood Volunteer Fire Department

Junior membership in the Spotswood Volunteer Fire Department, more commonly referred to as the Cadet program, was created to provide an opportunity for persons between the ages of 16-18, with an interest in the fire service, to participate in community service.

Junior members will be subject to the same rules and regulations of the Spotswood Fire Department as regular members are, which are outlined in the Spotswood Fire Department Bylaws and Standard Operating Procedures. Also, there are additional rules and guidelines governing junior membership which is outlined below.

- Upon completion of the application process, the junior member will serve a six (6) month probation period from the date of entry and will be decided by the line officers of the fire department at the end of this period. At this time probation can be ended, or extended an additional six (6) months.
 - Dismissal from the membership rolls can also occur at this time
- Let it be stressed first and foremost that during the time of the probationary or regular membership period, the duties of the junior member shall **NEVER** overshadow his or her responsibilities to their parents, home, or school.
 - A school grade average of a C is required to maintain active membership.
 - Any infringements on any of these areas may result in suspension or dismissal from junior membership.
 - Parents are encouraged to contact the chief or any line officer with any related problems.
- A junior member of the Spotswood Volunteer Fire Department will be expected to act appropriately and professionally at all times, and will be expected to show respect and courtesy to all parties both on and off the fire grounds. Junior members will also conduct themselves in such a manner that will not bring discredit to the Spotswood Fire Department.
- Junior members will be issued the same equipment as regular members (except for an air mask and PASS alarm), and will assume the same responsibility for it. Protective gear is property of the fire department and junior members must sign for this equipment indicating they will accept responsibility for it.



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- The insurance coverage for junior members is the same as that which covers regular members. There is a disability and accident insurance along with workman's compensation, which are all carried by the Borough of Spotswood.
- In accordance with labor laws, junior members will not be allowed to respond to alarms between the hours of 10 pm and 7 am during the school year. However, if and only if the junior member's parents consent, the junior may respond to alarms on Friday and Saturday nights all year, and any night during summer vacation at any time.
 - This however, is for junior members who are of legal driving age, or if the junior member's parent drops them off at the firehouse. Junior members who ride their bicycles or walk to the firehouse may not respond past 10 pm.
- A junior member will NOT respond to alarm when directed not to by their parents, nor will they EVER leave school at any time for fire department business.
- Probationary junior and regular junior members will be subject to the same restriction as regular probationary members. This means junior members:
 - Will not use air packs at fires
 - Will not operate any power tools, including saws, drills, and extrication equipment
 - Will not drive any apparatus at any time
 - Will not enter burning structures EVER
 - Will not be allowed to respond to Hazardous Materials incidents
 - Will not go on out of town alarms or standby duty
 - Will not be allowed to vote or hold any fire department office
 - Must attend at least one hose test per year
- During snow emergency standbys, parental/guardian consent is needed for a junior member to stay at the firehouse.
 - The parent must call the firehouse and speak to the officer in charge
- Junior members are expected to show up for as many fire department meetings, drills, fire calls and other functions as much as possible, but as stated earlier, family, home and school take priority at all times.
- As a general rule, junior members will not be allowed to attend fire schools, but will be allowed to participate in training classes and drills held by the department.

Any questions or concerns, do not hesitate to contact the chief or any officers.

Parents/Guardians of Junior members are required to fill out the form on the next page acknowledging that they have read and understood the rules and guidelines of junior membership of the Spotswood Volunteer Fire Department.



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- In the event of a fire alarm, junior members may respond in an orderly and cautious manner to the Main Street Firehouse. If there is room on the truck, the officer on the truck permits it, and the call is not a hazardous materials incident, junior members may ride on the truck in full turnout gear. At no time will members be permitted to enter structure fires.
 - Junior members who drive are **STRICTLY FORBIDDEN** from using Blue emergency lights or any other alerting devices.
- In the event of short term illness, for example, colds, dental work, and the like, junior members may come down to the firehouse for credit, but must use their discretion in deciding whether to ride or not.
- Junior members are assigned to a crew that is responsible for a particular truck. The duty of the junior member is to familiarize themselves with their assigned truck and the equipment on board as best as possible. It is also important for the junior members to familiarize themselves with the other trucks in the department as well.
 - Learning where the equipment is on all the trucks is vital to operations and performance on a fire scene as junior members are usually tasked with getting equipment off the trucks for the regular members
 - A junior member should never be afraid to ask questions, officers and other members will always be glad to help.
- The firehouse will be open to the junior member only with a regular member present. Junior members are forbidden from being in the firehouse alone; being caught could result in possible disciplinary action. Junior members will also not be issued keys to the building.
 - Junior members are allowed to bring a guest into the firehouse, the junior member will be held responsible for his or her guest's behavior.
 - The firehouse is not just a place to hangout; junior members are expected to pitch in with the work that needs to be done, including a weekly assignment on their assigned truck, and cleaning of the lounge.
- The duties and requirements of junior members will be outlined by the Chief and President at the beginning of each year. If a conflict arises, then the junior member should talk with an officer before the situation becomes a problem. Conflicts with other members should also be handled in an adult manner.
 - Any physical altercations will result in disciplinary action, with punishments including suspension and possible dismissal.
- Keep in mind the responsibility you have being a member of the fire department. Be responsible for your own actions.
- Finally, at the time when junior members become eligible, they must submit another application for regular membership.

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type
 See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
2 Business name/disregarded entity name, if different from above
3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.)
6 City, state, and ZIP code
7 List account number(s) here (optional)
Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number																				
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Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.